



**Southeast Service Cooperative Board of Directors Regular Board Meeting  
5:30 PM, Wednesday, December 15, 2021  
MINUTES**

**PRESENT:** Chair Mary Blair-Hoeft, Vice Chair Brein Maki, Board Clerk Jean Roth, Board Treasurer Lynn Gorski, Member Jason Marquardt, Member Monica Sveen-Ziebell, Member Don Leathers, Member Theresa Arrick-Kruger

**ABSENT:** Member Mike Christensen

**EX-OFFICIO:** Steve Sallee

**STAFF:** Dale Walston, Amy Grover

The meeting was called to order at 5:30 PM by Chair Mary Blair-Hoeft. A quorum was declared.

Tess Arrick-Kruger made a motion, seconded by Jean Roth, to approve the agenda. The motion passed unanimously.

Steve Salle gave the verbal [Executive Director Report](#). Amy Grover reviewed the [Program Manager Updates](#).

Lynn Gorski made a motion, seconded by Monica Sveen-Ziebell, to approve and accept the items on the consent agenda, including [Minutes of Last Meeting](#), [Nov Balance Sheet](#), [Nov Revenue Expense](#), [Nov Bills](#), [Superintendent Advisory Committee Meeting Minutes](#), [invoice and payment to University of North Alabama for \\$24,500 for the Strategic Doing training](#), [Board Election Return Report](#), and [SSC Employee Benefit Plan](#) changes. The motion passed unanimously.

#### Specific Agenda

Jason Marquardt made a motion, seconded by Bree Maki, to approve the second reading and changes to the [SSC Policies](#). The motion passed unanimously.

#### Operations

Monica Sveen-Ziebell made a motion, seconded by Tess Arrick-Kruger, to approve the [Annual Report](#). The motion passed unanimously.

Lynn Gorski made a motion, seconded by Tess Arrick-Kruger, to approve the election of Brein Maki, Jason Marquardt, and Mary Urch for four-year terms (1/1/22-12/31/25). The motion passed unanimously.

Bree Maki made a motion, seconded by Jean Roth, to approve the Otto Bremer Trust grant for \$40,000 for Workforce Development. The motion passed unanimously.

#### Information and Sharing

The [MHC Sept Board Minutes](#) were shared for informational purposes. Board Members Mary Blair-Hoeft and Mike Christensen were recognized and thanked for their service.

The next SSC board meeting will be the annual meeting, scheduled on Wednesday, January 26, 2022, at 5:30 PM.

Monica Sveen-Ziebell made a motion, seconded by Jason Marquardt, to adjourn the meeting at 6:10 PM. The motion passed unanimously.

Respectfully submitted by,  
Jean Roth, Board Clerk

<b><u>2021 Meeting Schedule - 5:30 pm start</u></b>	<b><u>2022 Meeting Schedule - 5:30 pm start</u></b>
<del>Wednesday, January 27, 2021 – ANNUAL MTG</del>	Wednesday, January 26, 2022 – ANNUAL MTG
<del>Wednesday, February 24, 2021</del>	Wednesday, February 23, 2022
<del>Wednesday, March 24, 2021</del>	Wednesday, March 23, 2022
<del>Wednesday, April 28, 2021</del>	Wednesday, April 27, 2022
<del>Wednesday, May 26, 2021</del>	Wednesday, May 25, 2022
<del>Wednesday, June 23, 2021</del>	Wednesday, June 22, 2022
<del>JULY, MSC Board Conference – RESCHEDULED</del>	Wednesday, August 24, 2022
<del>Wednesday, August 25, 2021</del>	Wednesday, September 28, 2022
<del>Wednesday, September 22, 2021</del>	OCTOBER, MSC Board Conference
<del>Wednesday, October 27, 2021 – CANCELED</del>	Wednesday, October 26, 2022
<del>Wednesday, November 17, 2021</del>	Wednesday, November 16, 2022 (9:00 AM)
<del>Wednesday, December 15, 2021</del>	Wednesday, December 14, 2022 (9:00 AM)